

MONUMENT LAB

FIELD SUPERVISOR: MAYA BJORNSON
FACULTY ADVISORS: MATTHEW FELIZ
AND TIFFANY STAHL

LILY WALLIS '25



BACKGROUND

Monument Lab is a nonprofit public art and history studio based in Philadelphia. Monument Lab works with artists, students, educators, activists, municipal agencies, and cultural institutions on participatory approaches to public engagement and collective memory. Monument Lab cultivates and facilitates critical conversations around the past, present, and future of monuments.

RESPONSIBILITIES

- **Directory Research, Data Cleaning, and Management:**
 - Conduct research for directory information
 - Assist in cleaning and managing data records
- **Daily Office Tasks:**
 - Provide general assistance with day-to-day office tasks
 - Support the efficient functioning of the office environment
- **General Assistance:**
 - Offer general assistance to the Operations and Administration department



LEARNING OBJECTIVES

- Understanding day to day operations of a non-profit arts organization
- Developing operational skills that support the overall mission and vision of a non-profit arts organization
- Fostering a nuanced understanding of the intersection between administrative operations and the organization's commitment to fostering social change through art

